



the king's school

Preparing Tomorrow's Leaders Today!

Greetings Car and Bus Rider Families,

Here is the general protocol for drop off and pick up:

Buses and cars will begin to be unloaded at arrival starting at 8:00am. **NO drop off before 8:00am**, including student drivers. Buses are unloaded first.

Dismissal is between 2:30pm - 2:45pm, starting with the buses.

1. Please ALWAYS enter the parking lot's one-way system from the north entrance (near the gym and exit the parking lot using the south exit (near the church).
2. Please line-up for arrival or dismissal behind the school buses by staying to the right and looping around the parking lot to wait in line, so cars are not stuck out in the middle of 9N.
3. As a courtesy, please arrive promptly between 8:00am - 8:10am for drop off. Students must be in their homeroom by 8:12am or they will be marked late and will need to sign-in at the office. Dismissal will begin at 2:30pm with our buses. Cars will wait until buses are departing to pull up to pick up students.
4. Remain in your vehicle while our dismissal monitors call for your student.
5. For early dismissal, please come into the main office and sign out your student. All early dismissals need to be done before 2:30pm. If you arrive after 2:30pm, please join the car line.
6. Late pick-up due to extenuating circumstances may require you to park and enter the school to sign-out your child(ren). This also requires a phone call, because our staff work day ends at 3:00pm.
7. Please make sure you have alerted the office of each instance when someone different than the regularly designated person is picking up your child(ren).
8. Please make sure all passengers in your vehicle are wearing a seat belt individually.
9. You may be able to VERY SLOWLY pull out in front of another family's stationary car as you exit the parking lot, remembering to check the crosswalk. PLEASE GIVE WAY TO PEDESTRIANS USING THE SCHOOL CROSSWALK AND TO ALL CHILDREN IN GENERAL.

Please remember to NEVER pass a bus when they have their red lights flashing, on the road or in our parking lot. This is for the safety of all our students.

LET'S KEEP ALL OF OUR CHILDREN SAFE!

A Ministry of Church of the Nations

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